**Dated: - 1 April 2024**

To,

**Mr. Mohd Saleem**

Mutriban Street

Near Domo wali Msjid

Saharanpur, U.P.

**Ph No +91 9359781755**

**Subject:- Extension letter**

Dear **Mr. Mohd Saleem,**

We are happy to extend your contract for a short term assignment as **“Teacher”** under the Project **“Training and Learning Resource centre for underprivileged children”** supported by IMESA. Your extension will be subject to the period 1st April 2024 to 31th March 2025.

Your brief job descriptions are as follows:-

* This extension / appointment is a purely temporary appointment
* You have to Supervise the Training and Learning resource centre located in Saharanpur.
* You have to supervise overall activities of the project.
* You have to attend the Training and Learning resource centre from Monday to Saturday
* You have to conduct upto 24 hours of classes per week.

The organization would provide its assistance & relevant information to you as and when required for Execution of the above responsibilities. You will be directly reporting and working under the overall guidance of Mr. Mohammed Javed Qureshi.

**You will be paid Rs. 7500/month for the period mentioned above.**

In case of termination of this contract 30 days’ notice required by either side.



**HAMRAAH FOUNDATION**

**Accepted\Authorized \signatory**

**Mr. Mohd Saleem**

**PAN no: ISMPS5434N**

**Dated: - 1 April 2024**

To,

**Ms. Baby Siora**

**12/862, Daud Saray, Near Sidiyon wali Masjid**

**Mohalla Dholi Khal**

**Saharanpur, Uttar Pradesh- 247001**

**Ph No +917417860521**

**Subject:- Extension Letter**

Dear **Ms. Baby Siora,**

We are happy to appoint you for a short term assignment as **“Teacher”** under the Project **“Training and Learning Resource centre for underprivileged children”** supported by IMESA. Your appointment will be subject to the period 1st April 2024 to 31st March 2025.

Your brief job descriptions are as follows:-

* This appointment is a purely temporary appointment
* You have to take care of the Training and Learning resource centre located in Saharanpur.
* You have to undertake overall activities of the project.
* You have to attend the Training and Learning resource centre from Monday to Saturday
* You have to conduct upto 24 hours of classes per week.

The organization would provide its assistance & relevant information to you as and when required for Execution of the above responsibilities. You will be directly reporting and working under the overall guidance of Mr. Mohammed Javed Qureshi.

**You will be paid Rs. 6500/month for the period mentioned above.**

**HAMRAAH FOUNDATION**

**Accepted**

**Authorized signatory Ms. Baby Siora**

**PAN number: QUXPS2502A**